

**AGENDA ITEM # 00**  
**GENERAL PLANNING CONSULTANT (GPC) SELECTION**

**Purpose:** To review the recommendation of the MPO's GPC Review Committee ranking of the top three professional consulting firms for General Planning Consultant services and recommend the MPO Board approval.

**Agenda Item Presented by:** MPO Staff, Lakshmi N. Gurram

**Discussion:**

The MPO requires the services of a consultant to provide support to the MPO transportation planning activities set forth in the Unified Planning Work Program (UPWP). The contract term limit will be for three (3) years. The work may include providing assistance to the MPO staff for work assigned on a task basis in the development of the Long Range Transportation Plan, Transit Development Plan and other MPO related planning efforts. The support could include providing technical assistance and related public participation activities in transportation planning relative to: GIS activities; scenario planning; transit systems planning; and development of Intelligent Transportation System (ITS), Transportation System Management (TSM) and Transportation Demand Management (TDM) measures. The consultant(s) will also assist the MPO staff by providing additional resources to accomplish assignments authorized by the MPO Board consistent with its UPWP. The scope of services for each assigned task may be done by the consultant(s) under one or more GPC contracts.

A Review Committee consisting of Staff from the MPO, City of Punta Gorda, Charlotte County and MPO's Citizens' Advisory Committee, ranked the top five (5) firms based upon: Qualifications of their staff; Related Technical Experience; Project/Technical Approach; Current/Planned Workload; Quality Assurance/ Quality Control Program; and their ability, as determined by the MPO and FDOT, as qualified to do business in Florida and perform the advertised work requirements. The final shortlist of three (3) firms was identified by the Review Committee after oral presentations on April 8, 2016. The results of the Review Committee evaluation will be presented to the MPO Board at their Monday, May 3, 2016 regular meeting.

The top three firms that are recommended by the Review Committee based upon their qualifications will be presented on April 13, 2016 at the CAC regular meeting.

**Recommendation:**

1. Motion to recommend the MPO Board endorse the top three professional consulting firms and authorize the MPO Chair to sign said contracts.