



**CHARLOTTE COUNTY - PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION**

TECHNICAL ADVISORY COMMITTEE

MINUTES OF MEETING HELD ON April 12, 2017
EAST PORT ENVIRONMENTAL CAMPUS
TRAINING ROOM B 25550 HARBOR VIEW ROAD
PORT CHARLOTTE, FLORIDA

MEMBERS ATTENDING

Joan LeBeau, City of Punta Gorda
Debrah Forester, Charlotte County Economic Development
Matt Trepal, Charlotte County Community Development
Ravi Kamarajugadda, Charlotte County Public Works
Linda Sposito, City of Punta Gorda Public Works
Chris Whittaker, City of North Port Planning and Zoning
Don Scott, Lee County MPO
Jill Mead, Charlotte County Public Schools

MEMBERS ABSENT

Earl R. Hahn, DeSoto County
Nichole Gwinnett, Southwest Florida Regional Planning Council
Sgt. Tom Scott, Charlotte County Sheriff's Office
Michelle Edwards, Charlotte County, Transit Division
Vacant, Charlotte County Emergency Management
Ron Ridenour, Charlotte County Airport Authority

OTHERS ATTENDING

Bob Herrington, MPO Director
Lakshmi N Gurram, Planner II
Gary Harrell, Principal Planner
D'Juan Harris, FDOT
April Santos, Charlotte County Public Works

1. Call to Order & Roll Call

Linda Sposito, City of Punta Gorda Public Works, was nominated as an acting chair to conduct the meeting in the absence of TAC Chair and Vice Chair. The acting Chair called the meeting to order at 9:37 a.m.

2. Public Comments on Agenda Items

There are no public comments.

3. Chair's Report

Linda Sposito indicated that she had nothing to report.

4. Florida Department of Transportation (FDOT) Report

D’Juan Harris, FDOT Liaison, informed the committee members about a Safe Routes to School (SRTS) Workshop that is mandatory to all members who receive SRTS funding through the state program. He mentioned that Sarita Taylor, SRTS Statewide Coordinator is hosting the workshop at the FDOT Southwest Area Office on May 17, 2017 at 8:30 a.m.

He also mentioned that FDOT is hosting several Highway Safety workshops from April 17th - 20th 2017. The workshops are held at FDOT District 7 headquarters in Tampa, FL.

5. Consent Agenda:

A. Approval of Minutes: February 8, 2017 Meeting

Debrah Forester made a motion for approval of the February 8, 2017 meeting minutes. Joan LeBeau seconded the motion. The motion passed by a unanimous vote.

B. FY 2017/2018 Federal Transit Administration (FTA) Section 5305 (d) Transit Planning Grant Application

Matt Trepal made a motion for approval of the FY 2017/2018 Federal Transit Administration (FTA) Section 5305 (d) Transit Planning Grant Application. Debrah Forester seconded the motion. The motion passed by a unanimous vote.

C. FY 2016/2017 – FY 2017/2018 Unified Planning Work Program (UPWP) Amendment

A discussion took place regarding the Agenda item. *Joan LeBeau made a motion for approval of the FY 2016/2017 – FY 2017/2018 Unified Planning Work Program (UPWP) Amendment. Chris Whittaker seconded the motion. The motion passed by a unanimous vote.*

6. FY 2017/2018 – FY 2021/2022 Transportation Improvement Program (TIP)

Gary Harrell, MPO Staff, described the FY 2017/2018 – FY 2021/2022 Transportation Improvement Program (TIP) which reflects the changes made to the State Work Program for the upcoming five year period. The TIP must be reviewed by the TAC and CAC before it is approved by the MPO Board and must be consistent with the Long Range Transportation Plan.

He also mentioned the TIP presented today is in Draft form to allow for the Committee members and the MPO Staff to make minor corrections.

Linda Sposito inquired about the status of a Lighting project in City of Punta Gorda. D'Juan Harris stated that FDOT is looking for more information from the City of Punta Gorda and informed the City to change the scope of the project to include sidewalks with lighting.

Gary Harrell discussed all the additions and deletions of projects that are part of the current TIP, and mentioned changes to the document before adoption.

Debrah Forester made a motion for approval of FY 2017/2018 – FY 2021/2022 Transportation Improvement Program (TIP). Matt Trepal seconded the motion. The motion passed by a unanimous vote.

7. FY 2018/2019 – FY 2022/2023 Project Priorities

Gary Harrell MPO Staff stated that the MPO is required to annually develop a list of project priorities as part of the Transportation Improvement Program (TIP) process and to submit the list to FDOT. FDOT has asked that the priorities be submitted by July 1, 2017. The MPO annually receives project candidates from the City of Punta Gorda and Charlotte County. The project candidates include: Highway Projects, Transportation Alternatives Program (TAP) projects, and Congestion Management/Transportation System Management (CM/TSM) Box. He highlighted each category of project priorities.

He stated that an official request was made by the MPO Board and the Charlotte County's Staff to modify number one Highway project priority from Harbor View Rd to Burnt Store Road Phase II. He mentioned that the Charlotte County has not requested any federal funds but TRIP funds for construction.

Ravi Kamarajugadda made a motion for approval of FY 2018/2019 – FY 2022/2023 Project Priorities. Matt Trepal seconded the motion. The motion passed by a unanimous vote.

8. Greenways and Trails Multi-Use Master Plan Interlocal Agreement

Bob Herrington stated the MPO staff is in discussion with Charlotte County Staff regarding a need for the development of a County-wide Greenways and Trails Master Plan. The Board of County Commissioners has authorized County Staff to work cooperatively with MPO staff to develop a County Greenways and Trails Master Plan. The County and the MPO staff will need to enter an Interlocal Agreement to determine the rights, responsibilities and duties of the County and the MPO throughout the Project, and to effectuate the provision of contractual professional services by a consultant to assist in the Plan development.

He mentioned that the MPO Staff is not looking for any endorsement of an Interlocal Agreement from the Committee members now since the Draft Interlocal Agreement between the Charlotte County and Charlotte County-Punta Gorda MPO is under legal review.

Gary Harrell commented that the BOCC adopted the Parks Master Plan and one of the recommendations was to develop a Greenways and Trails Multi-use Master Plan. In discussions with the Parks and Recs Department the decision was to transfer monies to the MPO to hire a consultant and take the lead on the Master Plan development.

Bob Herrington stated that a selection committee will be formed to help in the development of the plan.

Debrah Forester made a motion to support the MPO Staff work with Charlotte County to develop the interlocal agreement and the scope of work. Matt Trepal seconded the motion. The motion passed by a unanimous vote.

9. 2040 Long Range Transportation Plan (LRTP) Amendment

Bob Herrington stated that the City of Punta Gorda has made a request that the MPO amend the LRTP by adding a project widening Aquí Esta Drive from Bal Harbor Boulevard to US 41 (Tamiami Trail).

The proposed project and justification for the amendment is described in the City of Punta Gorda Resolution No. 3289-17 (Attachment 1).

An amendment is required by FDOT to add projects in the 2040 Needs Plan to be consistent with the Department's 2060 Florida Transportation Plan.

Due to a lack of a motion, and after a lengthy discussion, the Committee members reached a consensus to recommend that the MPO Board consider waiting to include the project in the 2045 LRTP Update.

10. Public Comments

There were no public comments.

11. Staff Comments

Bob Herrington briefed the TAC members on the MPO Staff activities

12. Member Comments

There were no member comments.

13. Adjournment (NEXT MEETING – JULY 12, 2017)

There being no further business, the meeting was adjourned at 10:15 A.M. The next regularly scheduled meeting of the TAC will be held on Wednesday, July 12, 2017 at the Eastport Environmental Campus, 25550 Harbor View Road, Port Charlotte in Training Room B.

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