CITIZENS' ADVISORY COMMITTEE MEETING

CHARLOTTE COUNTY – PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION

1:30 p.m., Wednesday, November 15, 2017
East Port Environmental Campus
Training Room A

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Public Comments on Agenda Items**
4. **Election of 2018 Officers**
5. **Reports:**
   A. **Chairs' Report**
   B. **City of Punta Gorda Report**
   C. **Charlotte County Report**
6. **Florida Department of Transportation (FDOT) Report**
7. **Consent Agenda:**
   A. **Approval of Minutes: October 16, 2017 Meeting**
8. **Florida Department of Transportation (FDOT) Safety Measures Targets**
9. **FY 2023/2024 Shared – Use Non-Motorized (SUN) Trails Network Priorities**
10. **Public Comments**
11. **Staff Comments**
12. **Member Comments**
13. **Adjournment (NEXT CAC MEETING – February 14, 2018)**

No stenographic record by a certified court reporter is made of these meetings. Accordingly, anyone seeking to appeal any decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. (F.S. 286.0105)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND CHAPTER 286.26 FLORIDA STATUTES, PERSONS NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. CALL (941) 883-3535 BETWEEN 8:00 A.M. AND 5:00 P.M., MONDAY THROUGH FRIDAY.

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he or she has been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Charlotte County-Punta Gorda MPO Title VI Coordinator Wendy W. Scott at (941) 883-3535 or by writing her at 25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980.

CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION
25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980-2503 Telephone: (941) 883-3535 Fax: (941) 883-3534

NOVEOBER 15, 2017
CITIZENS' ADVISORY COMMITTEE MEETING

AGENDA ITEM # 4
ELECTION OF 2018 OFFICERS

Purpose: To elect the CAC Chair and Vice Chair for 2018

Agenda Item Presented by: MPO Staff

Discussion:

The CAC Bylaws require that the election of the CAC Chair and Vice Chair occur annually.

The CAC Chair presides at all CAC meetings and is responsible for pertinent correspondence and information releases.

The CAC Vice Chair assumes the Chair's duties in the absence of the Chair and performs other duties assigned by the Chair.

All voting CAC members are eligible to be nominated. Election shall be by a majority vote of the attending CAC voting members.

Recommendation: Motion to nominate and elect the CAC Chair and Vice Chair.

Attachment: None.

NOVEMBER 15, 2017
CITIZENS' ADVISORY COMMITTEE MEETING

AGENDA ITEM # 6
FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) REPORT

NOVEMBER 15, 2017
CITIZENS' ADVISORY COMMITTEE MEETING

CONSENT AGENDA # 7

NOVEMBER 15, 2017
CITIZENS' ADVISORY COMMITTEE MEETING

AGENDA ITEM # 7-A
APPROVAL OF MINUTES: OCTOBER 16, 2017 MEETING

Purpose: To review and approve the Minutes of the previous Citizens' Advisory Meeting.

Agenda Item Presented by: MPO Staff

Discussion: To Be Determined

Recommendation: Motion to approve the Minutes of the Citizens' Advisory Committee Meeting of October 16, 2017

Attachments: Minutes of the October 16, 2017 Citizens' Advisory Committee Meeting

CHARLOTTE COUNTY - PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION

MINUTES OF THE OCTOBER 16, 2017
CITIZENS' ADVISORY COMMITTEE (CAC) MEETING

MEMBERS ATTENDING
John Burrage, CAC Chair, South County Representative
Steve Schoff, CAC Vice Chair, West County Representative
Grover Mudd, At-Large Representative
Bob Logan, Mid County Representative
Jim Brown, South County Representative
Ed Zapke, South County Representative
Dianne Quilty, Mid County Representative
Nancie Jankowski, West County Representative
Joanna Drinkwater, Mid County Representative

MEMBER ABSENT
Ed Zubal, West County Representative/excused

VACANCY
At Large Representative

OTHERS ATTENDING
D'Juan Harris, FDOT
Gary Harrell, MPO Interim Director
Wendy Scott, Planner II
Bekie Leslie, Administrative Services Coordinator

1. Call to Order, Roll Call

John Burrage, CAC Chair, called the meeting to order at 1:30 P.M. The roll call was taken using a sign-in sheet. Mr. Burrage congratulated Gary Harrell on being named MPO Interim Director.

2. Pledge of Allegiance

All attendees recited the Pledge of Allegiance.

3. Public Comments on Agenda Items

There were no public comments on agenda items.

4. Reports

A. Chairs' Report

CAC Chair John Burrage reported on the discussions at the August 7, 2017 MPO Board meeting. He noted that CAC Members appreciated receiving the weekly FDOT report on roadway conditions. He also stated that CAC members are awaiting a staff report on Burnt Store Road land acquisition. Gary Harrell had discussed this issue at the TAC meeting with County Transportation Engineer Venkat Vattikuti who was still awaiting status on the issue. John Burrage also provided copies of a letter to the editor written by Amos Benton Hester published in the August 6, 2017 *Charlotte Sun-Herald.* The letter expressed concern regarding safety issues at the Sandhill-Deep Creek intersection. Gary Harrell stated that he will forward the concern to County staff and provide CAC members with a status update via email. Grover Mudd noted that the small rumble strips on Sheehan Blvd coming into Peachland Blvd have stopped drivers from running the stop sign. Bob Logan stated that the influx of drivers from most other states complicates driving in our area.

B. City of Punta Gorda Report

No staff was present.

C. Charlotte County Report

Venkat Vattikuti was unable to attend due to a meeting conflict. His alternate was on sick leave.

5. Florida Department of Transportation (FDOT) Report

A. FDOT District One Draft Tentative Work Program Five Year Work Program – FY 2019/2020-2022/2023

FDOT Liaison D'Juan Harris noted that the e-public hearing comment period for FDOT's District One Draft Tentative Work Program - FY 2019/2020-FY 2022/2023 was now open and would end on Friday, October 20, 2017 at 5 pm. He invited CAC members and all members of the public to visit www.swflroads.com to make comments during this time.

Mr. Harris also noted that FDOT's Complete Streets workshop hosted by Deborah Chesna, FDOT Complete Streets/Growth Management Coordinator, had been postponed due to Hurricane Irma and would be held on November 6, 2017 in Bartow from 1-5 pm at the FDOT District One Headquarters Bldg.

Mr. Harris reviewed the FDOT District One Draft Tentative Work Program - FY 2019/2020-FY 2022/2023 and addressed CAC Members' questions and comments. Steve Schoff noted an error regarding a project name at FPN 4411221 requiring a change to CR776 (Harborview Road) rather than CR775.

Gary Harrell noted the significance of River Road (Englewood Interstate Connector) to Charlotte County citizens even though it is entirely contained in Sarasota County. He described how the Charlotte County-Punta Gorda MPO Board has strongly endorsed River Road improvements through the TRIP Project List developed jointly with the Sarasota/Manatee MPO Board. CAC Members wished to encourage the MPO Board to continue to advocate for the completion of the River Road project. Regarding Burnt Store Road, Mr. Harrell indicated that he will forward the right-of-way report via email to CAC Members as soon as it is available. SR 31 safety improvements including a potential roundabout and the interim placement of rumble strips were also discussed.

Dianne Quilty expressed concern regarding the timing of the Harborview Road landscaping project FPN 4411221 (pg. 8) given a project to add lanes and reconstruct the roadway at the same location (project FPN 4349652 – pg. 7). D'Juan Harris stated that he will talk with the landscape architect for this project. Ms. Quilty also asked for information on the dual I-75 rest area project 4366021 – pg. 8), and Gary Harrell stated that he will send CAC members the report on the preferred alternative.

*A motion was made by **Bob Logan** to recommend MPO Board approval of the FDOT District One Draft Tentative Work Program - FY 2019/2020-FY 2022/2023, to include a correction to a project name to state CR 776 (Harbor View Road) rather than CR 775. **Jim Brown** seconded the Motion. The motion passed by a unanimous vote.*

6. Consent Agenda:

A. Approval of Minutes: July 12, 2017 Meeting
B. MPO and Advisory Committees Meeting Schedule for Calendar Year 2018

***Ed Zapke** made a motion for approval of the entire Consent Agenda. **Dianne Quilty** seconded the motion. The motion passed by a unanimous vote.*

7. FY 2017/2018 – FY 2021/2022 Transportation Improvement Program (TIP)

Gary Harrell reviewed the roadway project amendment, noting that the road name was Collingswood Blvd rather than Collingsworth Blvd. Wendy Scott described the TIP Amendments containing two transit projects.

***Bob Logan** made a motion to recommend the MPO Board approve an Amendment to the Charlotte County-Punta Gorda MPO Transportation Improvement Program for Fiscal Year 2017/2018 through Fiscal Year 2021/2022 changing the limits of FPN 4383781: SR 776 from Willow Bend Drive to Collingswood Blvd (per correction) to SR 776 from Flamingo Blvd. to Sam's Club Entrance. The Motion should allow for staff to make minor changes and*

adjustments based on comments and input received. ***Ed Zapke*** *seconded the motion. The motion passed by a unanimous vote.*
Steve Schoff *made a motion to recommend the MPO Board approve an Amendment to the Charlotte County-Punta Gorda MPO Transportation Improvement Program for Fiscal Year 2017/2018 through Fiscal Year 2021/2022 adding: FPN 4419791: Charlotte County Transit FTA 5307 Small Urban Non-Budgeted, Capital Grant, FTA Funding $720,546; Local Funding $720,546 for FY 2018; and FPN 4419801: Charlotte County Transit FTA 5339, Small Urban SS, Capital Grant, FTA Funding $757, 083; Local Funding $189,271 for FY 2018.* ***Ed Zapke*** *seconded the motion. The motion passed by a unanimous vote.*

8. Public Comments

There were no Public Comments.

9. Staff Comments

MPO Interim Director Gary Harrell reported on the MPOAC Directors Meeting held at Howey-in-the-Hills, Florida on October 12, 2017. He noted the New Fifth Year was low in other MPOs including much larger MPOs. Discussions at the meeting had centered upon the need for new transportation funding sources, especially given new initiatives, such as electric, autonomous and fuel efficient vehicles. Mr. Harrell also stated that with an improved economy, project bids are now coming in at higher than expected costs. Mr. Harrell also described recent developments with the Charlotte Bicycle/Pedestrian Master Plan initiative. He also mentioned that CAC Member Steve Fabian had resigned from the CAC, and the MPO would be advertising to fill the At-Large position.

10. Member Comments

Steve Schoff noted several West County traffic concerns including (1) the traffic light at Winchester Blvd/Avenue of the Americas, and (2) San Casa Drive safety concerns. Nancy Jankowski stated that the traffic light improvement was due in November 2017. Mr. Schoff stated that a 500 - 800 unit project in West County was expected to increase Grove City's population by 33%.

Jim Brown expressed his opinion on the need to revisit Tesla gas tax credits given gasoline tax funding issues.

Bob Logan thanked FDOT staff for the project currently underway at the I-75 Southbound exit ramp to make merge lane improvements onto Kings Hwy.

11. Adjournment

There being no further business, the meeting was adjourned at 2:41 P.M. The next regularly scheduled meeting of the CAC will be held on Wednesday, November 15, 2017 at the Eastport Environmental Campus, 25550 Harbor View Road, Port Charlotte in Training Room A beginning at 1:30 p.m.

NOVEMBER 15, 2017
CITIZENS' ADVISORY COMMITTEE MEETING

AGENDA ITEM # 8
FDOT SAFETY MEASURES TARGETS

Purpose: Review and discuss FDOT's safety targets for all five national safety measures and to consider recommending the MPO Board adopt those safety targets

Agenda Item Presented by: MPO Staff

Discussion:

The MPOs are required to adopt Safety Performance Measure Targets by February 27, 2018 to meet new Federal Highway Administration (FHWA) requirements. FHWA has established five national Safety Measures which all state Departments of Transportation and MPOs must address. Unlike other performance measures applicable only to the National Highway System (NHS), the safety performance measures apply to all public roads. The safety performance measures are:

1. Number of Fatalities
2. Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT)
3. Number of Serious Injuries
4. Rate of Serious Injuries per 100 million VMT
5. Number of Non-Motorized Fatalities and Serious Injuries

The FDOT safety performance measure targets have been recently released and the information is attached. FDOT has identified "Vision Zero" targets (goal of no fatalities or injuries) for all five of the safety performance measures and in the process Florida has become the only state in the nation to do so. In addition, they have provided interim targets that set a specific number for each of the targets based on the last few years of data.

Each of the MPOs have until February 27, 2018, to accept the FDOT targets, or develop their own targets. Guidance regarding implementation of adopted targets was provided by FHWA to the MPO staff in October.

Additionally, by May 27, 2018, MPOs must include a narrative description of the safety performance target(s) in their TIPs to address the performance targets, and the anticipated effects the projects will have collectively on meeting these targets. Further, the Long Range Transportation Plan (LRTP) will also need to include narratives on the performance measures, either by the next major update or when/if the current LRTP gets amended after May of 2018.

Recommendation: 1. Motion to recommend the MPO Board adopt FDOT's safety targets for all five national safety measures

Attachment: 1. 2017 Florida Highway Safety Improvement Program Safety Performance Targets for Calendar Year 2018

Safety Performance Targets

Calendar Year 2018 Targets *

Number of Fatalities: 0.0

Describe the basis for established target, including how it supports SHSP goals.

Based on statistical forecasting, the five-year rolling average for total fatalities on Florida's roads is forecast to be between 2,716 and 3,052 in 2018. This forecast was made by combining FARS data with current state data from 2009 to 2016 to predict probable outcomes for 2017 and 2018. Florida's target for fatalities is zero in 2018. While the data forecast indicates Florida's five year rolling average for fatalities could continue to trend upward in 2017 and 2018, the FDOT State Safety Office expects the projects chosen for funding will mitigate the data forecast and ultimately reduce the number of traffic fatalities. An interim performance measure is required by our federal funding agencies to receive federal funding. We firmly believe that every life counts and although our target for fatalities is zero in 2018, Florida has forecast an interim performance measure of 3,052 to satisfy the federal requirement.

Number of Serious Injuries: 0.0

Describe the basis for established target, including how it supports SHSP goals.

Based on statistical forecasting, the five-year rolling average for total serious injuries on Florida's roads is forecast to be between 18,831 and 20,861 in 2018. This forecast was made by combining FARS data with current state data from 2009 to 2016 to predict probable outcomes for 2017 and 2018. Florida's target for serious injuries is zero in 2018. The data forecast indicates Florida's five year rolling average for serious injuries could continue to trend downward in 2017 and 2018. The FDOT State Safety Office expects the projects chosen for funding will enhance this downward trend in the number of serious injuries on Florida's roads. An interim performance measure is required by our federal funding agencies to receive federal funding. We firmly believe that every life counts and although our target for serious injuries is zero in 2018, Florida has forecast an interim performance measure of 20,861 to satisfy the federal requirement.

Fatality Rate: 0.0

Describe the basis for established target, including how it supports SHSP goals.

Based on statistical forecasting, the five-year rolling average for fatality rate per 100 million VMT on Florida's roads is forecast to be between 1.06 and 1.65 in 2018. This forecast was made by combining FARS data with current state data from 2009 to 2016 to predict probable outcomes for 2017 and 2018. Florida's target for fatality rate per 100 million VMT is zero in 2018. While the data forecast indicates Florida's five year rolling average for fatality rate per 100 million VMT could continue to trend upward in 2017 and 2018, the FDOT State Safety Office expects the projects chosen for

funding will mitigate the data forecast and ultimately reduce the number of traffic fatalities. An interim performance measure is required by our federal funding agencies to receive federal funding. We firmly believe that every life counts and although our target for fatality rate per 100 million VMT is zero in 2018, Florida has forecast an interim performance measure of 1.65 to satisfy the federal requirement.

Serious Injury Rate: 0.0

Describe the basis for established target, including how it supports SHSP goals.

Based on statistical forecasting, the five-year rolling average for serious injury rate per 100 million VMT on Florida's roads is forecast to be between 7.57 and 11.06 in 2018. This forecast was made by combining FARS data with current state data from 2009 to 2016 to predict probable outcomes for 2017 and 2018. Florida's target for serious injury rate per 100 million VMT is zero in 2018. The data forecast indicates Florida's five year rolling average for serious injury rate per 100 million VMT could continue to trend downward in 2017 and 2018. The FDOT State Safety Office expects the projects chosen for funding will enhance this downward trend in the serious injury rate per 100 million VMT. An interim performance measure is required by our federal funding agencies to receive federal funding. We firmly believe that every life counts and although our target for serious injury rate per 100 million VMT is zero in 2018, Florida has forecast an interim performance measure of 11.06 to satisfy the federal requirement.

Total Number of Non-Motorized Fatalities and Serious Injuries: 0.0

Describe the basis for established target, including how it supports SHSP goals.

Based on statistical forecasting, the five-year rolling average for non-motorized fatalities and serious injuries on Florida's roads is forecast to be between 3,066 and 3,447 in 2018. This forecast was made by combining FARS data with current state data from 2009 to 2016 to predict probable outcomes for 2017 and 2018. Florida's target for non-motorized fatalities and serious injuries is zero in 2018. The data forecast indicates Florida's five year rolling average for non-motorized fatalities and serious injuries could continue to trend downward in 2017 and 2018. The FDOT State Safety Office expects the projects chosen for funding will enhance this downward trend in non-motorized fatalities and serious injuries. An interim performance measure is required by our federal funding agencies to receive federal funding. We firmly believe that every life counts and although our target for non-motorized fatalities and serious injuries is zero in 2018, Florida has forecast an interim performance measure of 3,447 to satisfy the federal requirement.

Enter additional comments here to clarify your response for this question or add supporting information.

2017 Florida Highway Safety Improvement Program

Florida shares the national traffic safety vision, "Toward Zero Deaths," and formally adopted our own version of the national vision, "Driving Down Fatalities," in 2012. FDOT and its traffic safety partners are committed to eliminating fatalities and reducing serious injuries with the understanding that the death of any person is unacceptable and based on that, zero deaths is our safety performance target. This target is consistent throughout our Strategic Highway Safety Plan, Highway Safety Improvement Program and Highway Safety Plan.

Florida's data forecasts have been established using an ARIMA Hybrid Regression Model (0, 1,1) (2,0,0) (12) with VMT. Nine independent variables were tested to assess correlations; only Vehicle Miles of Travel (VMT) and gas consumption have relatively high correlations with fatalities and serious injuries and of these two variables only VMT was useful in predicting future fatalities and serious injuries. The first three performance measures (number of fatalities, number of serious injuries, and fatality rate per 100M VMT) have been forecasted based on a five-year rolling average and the remaining performance measures will be forecasted annually. The forecasts for 2017 and 2018 are based on monthly data from 2005 through 2016 using statistical forecasting methodologies.

[Source: FDOT Highway Safety Plan]

NOVEMBER 15, 2017
CITIZENS' ADVISORY COMMITTEE MEETING

AGENDA ITEM # 9
FY 2023/2024 SHARED - USE NON-MOTORIZED (SUN) TRAILS NETWORK PRIORITIES

Purpose: To brief and seek recommendation from the Committee members to add projects to the SUN Trail network and recommend FDOT fund a Feasibility Study

Agenda Item Presented by: MPO Staff

Discussion:

Florida Department of Transportation (FDOT) is soliciting on behalf of the Office of Greenways and Trails System (OGT) new potential projects for funding the SUN Trail program for inclusion in the Tentative Five Year Work Program development cycle (Attachment 1). Projects programmed for this cycle will be funded as early as FY 2023/2024. The deadline for submission of these applications is December 15, 2017.

The MPO Staff and Jacobs Engineering Inc, upon reviewing the existing network (Attachment 2) identified several candidate projects that are eligible for funding. These projects are listed below.

1. Babcock Web Trail Corridor – On Tuckers Grade from US 41 to Babcock Ranch Entrance (Not on either SUN Trail or OGT but part of the 2040 LRTP)
2. West Coast Trail – Charlotte County Corridor – On CR 775 from Gasparilla Rd to SR 776 (Not on SUN Trail network but part of OGT)
3. Charlotte County Spine Trail 2 Corridor – On US 41 (East side) from Peace River Bridge to Murdock Circle
4. Cape Haze Pioneer Trail Corridor – On SR 776 from Murdock Circle to Myakka State Forest

Recommendation:
1. Motion to recommend the MPO Board include project 1 as a project priority and add it to OGT Trail and SUN Trail
2. Motion to recommend the MPO Board include project 2 as a project priority and add it to SUN Trail network
3. Motion to recommend the MPO Board consider submitting a feasibility study for projects 1, 2, 3 and 4 for the FY 2023/2024 Tentative Five-Year Work Program SUN Trail program

Attachments:
1. FDOT Letter dated October 5, 2017 re: SUN Trail Program
2. Existing Land Trails Opportunity map and SUN Trail network map.

Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

Mike Dew
SECRETARY

October 5, 2017

RE: Shared-Use Nonmotorized (SUN) Trail program Tentative Five Year Work Program development cycle through Fiscal Years 2023/2024

The Florida Department of Transportation (FDOT) is soliciting new proposals for funding Regional Trail System and Individual Trail projects through the **Shared-Use Nonmotorized (SUN) Trail program** for inclusion in the Tentative Five Year Work Program development cycle. Projects programmed for this cycle will be funded as early as Fiscal Years 2023/2024.

Authorization for the SUN Trail program is under Section 339.81, Florida Statues. FDOT will consider the following phases of project development including corridor planning, preliminary, and environmental planning; design; acquisition of right-of-way; new construction; or reconstruction of trail surfaces and bridges, and maintenance.

To receive consideration for SUN Trail funding, the **District Trail Coordinator** must receive a separate, complete "Request for Funding" for each eligible Regional or Individual Trail project with applicable information, including the prioritization, and required signatures **beginning October 5, 2017 and no later than 5:00 p.m., Eastern Standard Time, on December 15, 2017**.

Proposals not meeting the Eligibility Criteria, and ineligible projects and phases will not receive funding consideration. New proposals for funding consideration should be submitted if a project was previously deemed ineligible, but now meets the Eligibility Criteria or if FDOT did not receive project information during the 2016 solicitation period.

Projects must satisfy the four Eligibility Criteria listed below:

1. Documentation that the project will be developed as a paved multi-use trail within the SUN Trail network, which is aligned to the adopted Florida Greenways and Trails System Priority Land Trail Network; at minimum, this will include transmittal of a map illustrating the project limits within the SUN Trail network, the typical section schematic and applicable information provided in the "Request for Funding."
2. Documentation that the project is a priority of the applicable jurisdiction at minimum, this will include transmittal of an adopted prioritization list of projects and applicable information provided in the "Request for Funding". If the project is within a boundary of a Metropolitan/Transportation Planning Organization (MPO), it must be a MPO priority. Projects outside of an MPO boundary must be identified as a priority of the county (inclusive of their municipalities), tribal government, federal or state agency.
3. Documentation that a non-FDOT governmental entity is formally committed to the operation and maintenance of the project (long-term trail manager), this will include transmittal of applicable "Request for Funding" information; and

ATTACHMENT 1

4. Documentation that the project is consistent with the applicable comprehensive plan(s), transportation plan(s), or the long-term management plan(s), this will include transmittal of applicable project concurrency information.

Provide one complete hard copy and one complete electronic copy of the project proposal to your District Trail Coordinator. Each project proposal consists of the following submittal items:

1. Completed "Request for Funding" (one PDF file)
2. Aerial Location Map depicting the project limits (one PDF file)
3. Typical Section (one PDF file)
4. Prioritization List (one PDF file)
5. Completed Engineer's Cost Estimate (one Excel file) prepared and signed by a Professional Engineer from the Engineering Office

SUN Trail Program Schedule	
October 2016	*Adopted Work Program – SUN Trail funded projects Fiscal Years 2016/2017*
July 1, 2017	*Adopted Work Program – SUN Trail funded projects through Fiscal Years 2020/2021*
Underway	Development of the Preliminary Tentative Five-Year Work Program through Fiscal Years 2022/2023
October 5 , 2017 – December 15, 2017	Tentative Five Year Work Program development cycle through Fiscal Years 2023/2024 **New Project Solicitation Period** • Staff available to discuss projects • **"Request for Funding" Regional Trail System and Individual Trail projects are due to the District no later than 5 p.m., Eastern Standard Time, December 15, 2017** • The "Request for Funding" must include all applicable project information, including required signatures, prioritization and all accompanying materials
July 1, 2018	Adoption of Work Program – SUN Trail funded projects through Fiscal Years 2022/2023
July 1, 2019	Adoption of Work Program – SUN Trail funded projects through Fiscal Years 2023/2024

If you have any questions, comments or need further clarification, please contact your **District Trail Coordinator**. For additional guidance and to download the "Request for Funding" visit **FloridaSunTrail.com**.

ATTACHMENT 2