

NOTICE OF FTA SECTION 5310 GRANT AWARD / FL-16-0042, SFY 2017/18

Based on the Agency's Application for Federal Assistance under 49 U.S.C. Section 5310, which was due to the Department on or before January 13, 2017 and is on file at the Florida Department of Transportation, District One, 801 North Broadway Avenue, Bartow, Florida 33830 offices, the Department hereby makes the following grant award under the 49 U.S.C. Section 5310 Program to:

Charlotte County Board of County Commissioners 18500 Murdock Circle, Port Charlotte, Florida 33948 As of November 28, 2017				
Description	Estimated Total 100%	Estimated Federal 80%	Estimated State 10%	Estimated Applicant or Local 10%
(2) Minibuses	\$151,526.00	\$121,221.00	\$15,152.00	\$15,153.00
TOTAL	\$151,526.00	\$121,221.00	\$12,152.00	\$12,153.00

Financial Management Number:	435210-8-93-05
Federal Award Identification Number (FAIN):	1001-2017-15

ACCEPTANCE OF GRANT AWARD

(To be signed by the recipient and returned to the FDOT District Office)

The undersigned accepts the above-described award and:

- a) The Recipient reaffirms its assurances to FTA and FDOT as stated in Exhibits E, F, and G of its application.
- b) The Recipient agrees to use and maintain the grant awarded equipment in accordance with the federal and state program requirements, and for the services described, in its approved application.
- c) The Recipient agrees to comply with all applicable civil rights statutes and implementing regulations.
- d) The Recipient agrees to contact the FDOT Contractor, Lazara Stinnette, at the Center for Urban Transportation Research, Florida Transit Research Inspection and Procurement Services (TRIPS) at 813-974-0695 to arrange purchase of the above items. This purchase will follow the Department's **Guidelines for Acquiring Vehicles**.
- e) The Recipient must do the following **PRIOR** to the purchase of equipment:
 - 1) Follow FDOT procurement guidance by completing the appropriate third party checklist in accordance with the procurement threshold
 - 2) Have it approved by the Department's Transit Project Coordinator
 - 3) The Recipient may now make purchase
 - 4) Compile documents: approved third party check list, invoice(s), proof of payment, and agency invoice to Department
 - 5) Send all documents to Lazara to request reimbursement
- f) The Recipient **MUST** request purchase of the vehicles/equipment on or before **May 15, 2018**.
- g) The Recipient agrees to submit the local matching funds when requested to do so.
- h) The Recipient, if it is not a CTC, agrees to submit its Annual Operating Report (AOR) data to the CTC as requested.
- i) The Recipient will forward a copy of its maintenance plan to Ms. Barr by December 31, 2018 if you have not already done so.
- j) The Recipient will furnish proof of insurance for the vehicle(s) to Ms. Barr, listing FDOT District One as first Lien Holder and an additional insured, upon receipt of the vehicle.